

TMCCC Vacation Bible School 2018: *Volunteer Staff Wanted!*

Are you looking for a meaningful and fun summer volunteer position? Every year, Toronto Mandarin Chinese Community Church (TMCCC) runs a Vacation Bible School in July for children entering grades 1-8, and we are looking for enthusiastic individuals to volunteer as camp counsellors! VBS is a non-profit Christian day camp, and our purpose is to help children appreciate God's love, and build closer relationship with Him; to help cultivate friendships with others; and to develop character in themselves.

Below are the roles and responsibilities that will be expected of you, depending on your position. These positions are open to anyone entering grade 9 in September 2018, or older. Please see the next page for important information regarding mandatory meeting dates and camp dates.

Every counsellor will be expected to:

- Be friendly and enthusiastic towards campers and parents
- Interact with campers in a positive manner
- Act as a role model to all campers
- Have a thorough understanding of the Bible and be able to explain the daily Bible Points
- Demonstrate responsible behaviour, initiative to complete tasks, and leadership in group settings
- Assist other counsellors throughout the day with all activities
- Maintain cleanliness of the camp property, including performing various cleaning tasks
- Be at camp from 8:00am-6:00pm from July 9-20, and attend all training dates

Bible Counsellor

- Formulate comprehensive, engaging lesson plans based on the given curriculum
- Execute lessons effectively during the scheduled time
- Demonstrate excellent classroom management skills
- Ensure complete classroom set-up on camp set-up day
- Supervise campers for the duration of the station rotation
- Assist other counsellors throughout the day

Crafts Counsellor

- Create comprehensive, engaging lesson plans based on the given curriculum
- Design and teach crafts suitable for the camper age group
- Ensure complete classroom set-up on camp set-up day
- Prepare all crafts materials ahead of time
- Supervise campers for the duration of the station rotation
- Demonstrate excellent classroom management skills
- Maintain cleanliness of the Crafts Room and Children's Education Room

- Label and organize each camper's crafts for the end of the camp session
- Supervise and manage classroom clean-up routine of campers

Games Counsellor

- Create comprehensive, engaging lesson plans based on the given curriculum
- Plan a wide range of group games suitable for the camper age group
- Ensure complete classroom set-up on camp set-up day
- Prepare all games materials ahead of time
- Supervise campers for the duration of the station rotation
- Demonstrate excellent classroom management skills
- Ensure active and safe participation of all campers
- Maintain cleanliness of the Games Room or any other activity space that is used

Snacks Counsellor

- Prepare comprehensive list of all food/materials before the start of the camp session
- Plan and prepare daily snacks (usually twice/day) related to the given curriculum
- Demonstrate and explain Make-Your-Own-Snacks, and summarize the daily Bible Point
- Pray with the campers before eating
- Supervise campers while they are eating
- Filter drinking water for campers and staff
- Wash cups and other utensils
- Clean snacks room after each use (wipe tables, sweep and mop floors)

Teaching Assistant

- Assist leading counsellor with execution of the lesson plan
- Create lesson plans for select days (with assistance of senior counsellors available)
- Participate in supervision and classroom management for the duration of the station rotation
- Lead campers to and from different stations

Workshop Leader (Finale Prep)

- Create a themed performance routine for the Grand Finale (presentation to parents)
- Prepare and teach a modified staff routine to demonstrate to campers
- With assistance of other staff, teach campers the routine
- Supervise campers for the duration of the station rotation

TMCCC Vacation Bible School 2018: *Important Dates for Staff*

Important Staff Information and Dates:

Deadline to Apply:	Sunday, April 8
Staff Interviews*:	Sunday, April 15
Staff Meeting #1 (2hr):	Sunday, May 6
Full-day Staff Training:	Saturday, May 26 (Lunch included)
Staff Meeting #2 (1.5hr):	Sunday, June 17
Decoration/Additional Training:	Tuesday, July 3 - Friday, July 6
Camp Set-up:	Sunday, July 8
Camp days:	July 9-20



*Note: Interviews are for new applicants, previous TA's, or staff who have volunteered for less than two years. All other applicants will be contacted by phone and email.

Staff are required to attend ALL meetings and trainings and MUST make arrangements to keep these dates available.

You will be asked to complete a Police Reference Check (Volunteer Sector Screening) upon submission of this form.

Questions and Completed Forms may be directed to:

Julie Yu
416-454-5987
tmcccvs@gmail.com

TMCCC Vacation Bible School 2018 Volunteer Staff Application Form

Name: _____ Grade (Sept. 2018): _____

Address: _____

Main Phone: _____ Alternate Phone: _____

Email: _____ T-shirt size (adult unisex): _____

OHIP number: _____

Allergies / Health Concerns: _____

Do you attend church? Yes No If yes, which church? _____

Do you regularly attend church service? Yes No

Do you regularly attend Sunday School? Yes No

Briefly tell us your testimony. How did you become a Christian? Use additional pages if needed:

Tell us about your experience working with children. Use additional pages if needed:

What additional skills do you have to offer to VBS? Use additional pages if needed:

Why do you want to serve at VBS? Use additional pages if needed:

With which age group are you most comfortable? Please indicate **1** (most comfortable) to **4** (least comfortable):

- Grades 1-2 Grades 3-4 Grades 5-6 Grades 7-8

With which activities are you most comfortable? Please indicate **1** (most comfortable) to **6** (least comfortable):

- Bible Teaching Crafts Games Snacks Teaching Assistant

Workshop Leading (Please indicate your preference/specialty): _____

Are you available for all meeting and training dates as described on the staff information page? Are you available to work **every day** during VBS (July 9-20, 8:00am-6:00pm)? Yes No

If no, please indicate which days, and why:

Please give **two** references who can provide the coordinators with information regarding your character and ability to work with children.

Name: _____

Name: _____

Phone: _____

Phone: _____

Years Known: _____

Years Known: _____

Relationship: _____

Relationship: _____

The information on this form is true and correct to the best of my knowledge. I authorize everyone named above to give Toronto Mandarin Chinese Community Church information that they may have regarding my character and ability to work with children. I understand that the coordinators of TMCCC VBS 2018 will use the information on this form to make a decision (to authorize or decline) regarding my participation as a staff member of this year's VBS.

Signature: _____

Date: _____